



Consultations at ENTRUST

Why consultations are carried out

ENTRUST conducts consultations to gather stakeholder views when developing and amending our policies, procedures, guidance and forms.

The consultation process

In carrying out consultation exercises ENTRUST follows the consultation principles set out by the UK government.

- Consultation exercises are targeted to ensure that all stakeholder groups who will be affected are contacted.
- Those consulted are given sufficient information such that they can provide informed responses and feedback.
- Consultation exercises are carried out in a way which best suits stakeholder groups and fits the nature of the subject consulted upon. Methods used previously have included; open consultations, letter and email mailings, sounding boards and focus groups.
- The consultation time frame set avoids delay while at the same time allowing appropriate time for responses to be received.

Consultation reports

Following completion of the consultation exercise ENTRUST produces a consultation report detailing the findings. Consultation reports include any issues raised, a summary of responses, conclusions and recommendations. All consultation documents and reports are published on the relevant pages of our website and can be accessed via the following link:

www.entrust.org.uk/guidance