

## ENTRUST open day

**Date:** 29 June 2017

**Time:** 10.30am to 2.00pm (timings approx)

### ENTRUST attendees:

Alison Bennett, Deputy Chief Executive  
 Simon Gerwitz, Policy and Regulations Manager  
 Mike Holland, Compliance Manager  
 Jess O'Brien, Communications Manager

You will also have the opportunity to meet other ENTRUST staff.

### Purpose:

As an open and transparent regulator we believe our Open Day is an important opportunity for staff, trustees and volunteers from EBs to come and meet our staff, find out more about ENTRUST and have the chance to talk through any issues they have about the LCF or their projects.

The number of attendees is often smaller than at our Basic Training events, however we believe this allows us to give one to one support and guidance and the opportunity to meet staff across the organisation.

Time	Activity	Lead
10.30am-10.45am	Refreshments	
10.45am-11.15am	Welcome, introductions, overview of ENTRUST and meet staff	Alison Bennett
11.15am-11.20am	Break	
11.20am-12.00pm	Registrations and Regulations workshop	Simon Gerwitz
12.00pm-12.40pm	Compliance workshop	Mike Holland
12.40pm-1.00pm	Lunch	
1.00pm-1.45pm	Workshop or one to one session (subject dependent on attendee interest/need)	Mike Holland Simon Gerwitz
1.45pm-2.00pm	Questions, summing up and close	Alison Bennett

This agenda is subject to change and where possible it will accommodate the requests of attendees.