

ENTRUST open day

Date: 26 June 2014

Time: 10.30am to 3.30pm

ENTRUST attendees: Christopher Welford, CEO
 Alison Bennett, Head of Operations
 Jenny Bashford, Registrations and Training Manager
 Mike Holland, Compliance Manager
 Andy Wood, Compliance Manager
 Maddy Hodgson, Regulations Officer

Time	Activity	Lead
10.00am- 10.30am	Arrive and coffee	
10.30am-11.00am	Welcome, introductions, overview of ENTRUST and tour of offices	Christopher Welford
11.00am-11.45am	First round of workshops <ul style="list-style-type: none"> • Registrations • Compliance • Regulations 	Jenny Bashford Mike Holland and Andy Wood Maddy Hodgson
11.45am-12.00pm	Break	
12.00pm-12.45pm	Second round of workshops <ul style="list-style-type: none"> • Registrations • Compliance • Regulations 	Jenny Bashford Mike Holland and Andy Wood Maddy Hodgson
12.45pm-1.30pm	Lunch	
1.30pm-2.15pm	Third round of workshops <ul style="list-style-type: none"> • Registrations • Compliance • Regulations 	Jenny Bashford Mike Holland and Andy Wood Maddy Hodgson
2.15pm-2.45pm	Questions, summing up and close	Alison Bennett
2.45pm-3.30pm	Open session – an opportunity to speak one-to-one	All

This agenda is subject to change.