



COUNTDOWN TO COMPLIANCE

○ SPRING | ○ 2012

Training

TRAINING UPDATE

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CONSULTATIONS

ENTRUST *e-bulletin*

THE NEWSLETTER FROM ENTRUST, THE ENVIRONMENTAL REGULATOR

Welcome to the Spring issue of the e-bulletin, in which we look at the financial year end and update you on consultations. We also meet our newest member of the team and catch up on project news.

Financial Year End

At the end of the financial year, we'd like to remind all Environmental Bodies (EBs) of their responsibilities at this time. We have an article in this issue on how to fill in your **statutory annual return**, which needs to be done by the **28th April 2012** but we'd also like to mention that it's important for all of us to get all appropriate documentation together in a timely manner. Please ensure that all Form 3 submissions that relate to

contributions received to your EB before March 31 2012 are submitted to us within seven days of the contribution day. Please note that the current levy rate of 2% applies to contributions dated 01 April 2011 and onwards. For further information please contact **Kashmiri** or **Sam** in the Finance Team - **01926 488 320**



LCF Facts & Figures

To date over 3,087 Environmental Bodies (EBs) have received LCF Funding.

...with total donations of LCF monies at over £1,223,142,214 to worthy causes throughout the UK.



Countdown to Compliance

You have until the **28 April 2012** (a Saturday) to submit your 2011/2012 Annual Return to ENTRUST and comply with the Regulations.

TRAINING VIDEOS
available online



A formal reminder was sent to all EBs in February 2012. The reminder recognised EBs that did comply with the Regulations in 2010/2011 and EBs who did not.

It is much easier to complete the Annual Return on ENTRUST On-Line (EOL). To help you to complete your statutory annual return online, you can find training videos on the training pages of our website at <http://www.entrust.org.uk/home/training/entrust-on-line-eol-> or by clicking [here](#).

Alternatively, we will also be running online and in house training sessions during March and April, dedicated to helping you to complete your annual return online. Full details of these sessions will be added to the training pages of our website, or you can call **Pardeep Bansi** on **01926 488 323** for further information.

If you have not yet signed up to use EOL, please email us at eol@entrust.org.uk or call on **01926 488 327** for assistance on setting up access to the system.

We have provided **Frequently Asked Questions** to assist you and these can be found on our website at <http://www.entrust.org.uk/home/compliance-activity/enforcement-process> or by clicking [here](#). If you have any questions or require assistance please contact the **Compliance Team** on **01926 488 311**.

We have a number of training videos designed to help you in some of the main processes involved in being an EB.

These cover the following topics:

1. Enrolling as an EB
2. Registering Projects
3. Entering Contributions
4. Entering Transfers
5. Completing Annual Returns
6. Updating EB Details

To view the videos please just click [here](#). If you have any problems with accessing the files or any questions, please just call us on 01926 488 300

RACE FOR LIFE - THE ENTRUST GIRLS SUPPORT CANCER RESEARCH UK

worthwhile cause.

The girls have set up a just giving page where you can check their progress.

If you would like to view this please just click [here](#).

We'll keep you updated on our progress in the next issue of the e-bulletin.



On June the 24th a group of girls from ENTRUST will attempt the 'Race for Life' in support of Cancer Research UK.

From left to right: Samantha Knibb, Cherry Williams, Ann Davies, Helen Maccallum and Kasmiri Torna will all be donning their running gear to support this very

Consultations

You can find details of consultations on our website at <http://www.entrust.org.uk/home/consultations>. Or by clicking [here](#). A summary of the consultations that we will be undertaking is set out below.

MEET THE TEAM - WELCOME TO KASHMIRI TORNA

The newest member of the ENTRUST team is Kashmiri Torna, who joined the company in January as our new Finance Manager.

Kash as she likes to be known as well as having the perfect name for a finance professional (!) has previously worked at Advantage West Midlands, one of the Regional Development Agencies (RDA) in the area.

In her spare time Kash takes part in British Military Fitness (BMF) and enjoys swimming and spending time with her friends and family. Given the opportunity she would love to go mountain climbing and experience a hot air balloon trip.

“...everyone is friendly and approachable and I am glad to be part of the ENTRUST team.”

Contributing Third Parties

HMRC is holding an informal consultation on the recording and reporting of CTPs on **Tuesday 24 April**.

For further information please visit our website by clicking [here](#).

If you have any questions or queries relating to consultations, please contact **Hannah Williams** on **01926 488 324** or hannahwilliams@entrust.org.uk.



Public

We are in the final stages of drafting the consultation on the interpretation of the word ‘public’. This will seek your views on what makes a park or amenity, building or structure that is a place of worship or of historic or architectural interest open to the general public. We will consider:

- What ‘public’ means;
- Whether admission costs restrict public access;
- How often facilities need to be open to be considered ‘public’; and
- Proportional registration.

Training Days

We are in the process of finalising our training plan for 2012/2013 and the venues will shortly be published on our website. We would also welcome any suggestions for venues which have been funded through the Landfill Communities Fund.

Full details of our training can be located by clicking [here](#) (<http://www.entrust.org.uk/home/training/current-events>) and if you would like to suggest a venue or have any further information, please contact **Pardeep Bansi** on **01926 488 323** or at pardeepbansi@entrust.org.uk.





Project News - Joyden's Wood Wins Prestigious Award

A Dartford woodland has been the recipient of an award at a ceremony held in London. Joyden's Wood, owned by the Woodland Trust, received the 'Tree Council Trees and Learning' award at the **RE:LEAF Awards** for its programme of works to improve the visitor experience on site.

The project has improved the visitor experience through a range of onsite improvements, including new interpretation boards, a range of sculptures that reflect the human and natural heritage of Joyden's Wood and finger posts to highlight the main features of the wood. An oral history project is currently researching people's memories

and stories of Joyden's Wood from the past hundred years.

Simon Bateman, the site manager said: *"One of the Woodland Trust's key aims is to inspire everyone about the importance of trees and woods and the work we've done at Joyden's Wood is a perfect example of this. To receive such a prestigious award is great recognition for the staff and volunteers involved on the ground"*

Cory Environmental Trust in Britain (CETB) is an EB set up under the LCF. Their funds are derived as a result of a tax placed on waste that is sent to landfill. CETB fund projects that bring benefit to local communities and which are within ten miles of Cory's Hafod Landfill Site in Johnstown. For information contact **Angela Haymonds** on email ajhaymonds@cetbritain.freereserve.co.uk

To find out more information about Joyden's Wood or how to visit go to VisitWoods.org.uk

Guidance Manual Update

Work is ongoing on the review of the guidance manual and we hope to have this published by May 2012.

We intend to simplify the guidance as far as possible, having clear distinctions between regulatory requirements and best practice. We will also publish a standalone document for organisations which are not enrolled as EBs but want to understand what types of projects can be funded through the LCF before finding funding.



Amendment to the Conditions Imposed by ENTRUST on all EBs

On 01 January 2012, there was a change to the conditions imposed on EBs by ENTRUST under paragraph 34(1) of the Landfill Tax Regulations 1996 (Regulations). This change sets out that:

No qualifying contribution or any income derived from it may be spent on a project unless that project has first been approved by ENTRUST.

Accredited EBs have automatic approval of the projects they submit online although they must continue to ensure that all projects meet the requirements of the Landfill Tax Regulations 1996.

You can visit our website for more information at <http://www.entrust.org.uk/home/news/formal-notification-of-amendments> or by clicking **here**.

If you have any questions regarding this change, please contact **Hannah Williams** on **01926 488 324** or at hannahwilliams@entrust.org.uk.

Support to the Brooklands Centre, Newport Pagnell

ENTRUST recently donated some computers and equipment to the Brooklands Centre in Newport Pagnell.

The Centre, which supports senior community groups, such as drop in centres and exercise classes is a busy charity run by volunteers and is a great source of company, friendship and support for many. They will use the equipment to run computer classes for seniors together with instruction on the internet. Catherine Hall, Centre Manager said of the donation:

'Thank you for your support in making the new centre a reality'

Philip Smith,
ENTRUST
Chairman,
with Catherine
Hall, Centre
Manager,
Brooklands



2012 Budget Statement about the LCF

Following the recent budget, HMRC have prepared a briefing note which provides updates on Landfill Tax and the LCF. The full briefing can be read [here](#).

The value of the Landfill Communities Fund for 2012-13 will remain unchanged at £78.1m. As a result, the cap on contributions by Landfill Operators will be amended to 5.6 per cent. Future decisions on the value of the fund will take into account the level of unspent funds held by EBs.

In Budget 2011, the Government issued a challenge to EBs to reduce the level of unspent funds by 15 per cent from the 2009-10 baseline, by 31 March 2012, with a corresponding increase in project expenditure.

In Budget 2012, the Government has issued a challenge to EBs to reduce their level of unspent funds by a further 10 per cent from the 2009-10 baseline by 31 March 2013, with a corresponding increase in project expenditure.

Progress will continue to be reviewed annually.

Information on the impact the LCF has made on the 2012 policy costings can be found [here](#).

Send in your stories - We'd love to hear them!

Our next e-bulletin will be out in the summer. If you have any stories or news that you would like to share or be discussed in the next issue please contact the newsletter editor Cherry Williams - cherrywilliams@entrust.org.uk or call 01926 488 322